NAME OF ORGANIZATION

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INTERIM LIFE SAFETY MEASURES (ILSM) POLICY

1. Purpose. To maintain a safe, functional, and effective environment for patients, staff, and visitors when life safety is diminished because of Life Safety Code (LSC) deficiencies, construction activities, or testing and maintenance activities. This SOP outlines the procedures for implementing ILSM, a series of 14 administrative actions, to temporarily compensate for the significant hazards posed by existing LSC deficiencies or construction activities.

2. Authority.

 a. The Joint Commission (TJC) CAMH, latest edition

 b. National Fire Protection Association (NFPA) 101, Life Safety Code, latest edition

 c. NFPA 241, Standard for Safeguarding Construction, Alteration, and Demolition Operations, latest edition

 d. 29 Code of Federal Regulations (CFR) Part 1926, Safety and Health Regulations for Construction, latest edition

3. Responsibilities and Procedures.

 a. (Title) evaluates identified LSC deficiencies and construction activities and decides when and to what extent one or more of the following are applicable activities (see enclosure 1, Interim Life Safety Measures Selection Matrix):

 (1) Inspect exits on a daily basis.

 (2) Provide temporary and equivalent fire alarm and detection systems when a fire system is impaired.

 (3) Provide additional firefighting equipment.

 (4) Use temporary construction partitions that are smoke-tight, or made of noncombustible or limited-combustible material that will not contribute to the development or spread of a fire.

 (5) Increase surveillance of buildings, grounds, and equipment, giving special attention to construction, storage, and excavation areas and field offices.

 (6) Enforce storage, housekeeping, and debris removal practices to reduce the building’s flammable and combustible fire load to the lowest practical levels.

 (7) Provide additional training to staff on the use of firefighting equipment.

 (8) Conduct one additional fire drill per shift per quarter.

 (9) Inspect and test temporary systems monthly.

 (10) Conduct awareness training to inform staff of building deficiencies, construction hazards, and temporary measures used to maintain fire safety.

 (11) Train staff personnel to compensate for impaired structural or compartmentalization features of fire safety.

 b. (Title) establishes frequencies for carrying out each ILSM. At a minimum, (title) will ensure that when applicable:

 (1) Means of egress are inspected daily for reliability during construction.

 (2) Signage is posted to identify the location of alternate exits.

 (3) The fire department is notified and a fire watch is provided whenever an approved fire alarm system or automatic sprinkler system is out of service for more than 4 hours in a 24-hour period in an occupied building.

 c. (Title) implements a prioritized work accomplishment program to ensure timely correction of LSC deficiencies.

 d. (Title) coordinates ILSM activities between the Safety Manager, Facilities Manager, Fire Marshal, Security Officer, Infection Control Officer, department chiefs of affected areas, Public Works Department or contractors, and the Fire Department.

 e. (Title) ensures that ILSM are documented and reports are included in the MTF’s Environment of Care/Safety Committee Information Collection and Evaluation System (ICES).

 f. The Environment of Care/Safety Committee reviews plans for improvement, construction activities progress and the effectiveness of ILSM at least once every (number) months.

Submitted by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Approved by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_